



Notice of 2026 Annual General Meeting

The Annual General Meeting (AGM) of the Institute of Actuaries of Australia (ACN 000 423 656) (Institute) for the 2025 Financial year will be held as follows:

Date: Thursday 7th May 2026
Time: 8:30am
Place: Actuaries Institute office
Level 34, 264 George Street,
Sydney 2000.
Technology: Hybrid with dial details to be advised.
Email: governance@actuaries.asn.au

Members should visit <https://www.actuaries.asn.au/> to access information concerning the hybrid AGM.

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1. Presidents Message

Dear Member

Please see the enclosed Notice of Annual General Meeting for Actuaries Institute 2026 Annual General Meeting (AGM).

On behalf of the Council, I invite you to attend the Actuaries Institute AGM at the **Actuaries Institute offices** on Thursday 7th May at 8.30am(AEST), at **Level 34, 264 George Street**, Sydney 2000. You can attend the meeting in person or watch and attend online via a hybrid dial in, details to be advised at www.actuaries.asn.au.

The AGM is an opportunity for Members to hear from the Council. This year's meeting will include the appointment of a new auditor, Pitcher Partners Sydney, following a competitive selection process. Grant Thornton has provided excellent service as our auditor and we are pleased to recommend Pitcher Partners Sydney based on their extensive not-for-profit sector experience and demonstrated capability.

Member participation

Over the past few years, we have progressively increased the use of technology so that as many Members as possible can participate in the AGM. In line with recent amendments to the Corporations Act, Members who are attending the AGM online are to be treated as being present at the meeting and if required, can vote (only Fellows Are permitted to vote) online during the meeting. The Notice of Meeting for this year's AGM is enclosed. Members may read the Notice and, during the AGM, questions can be directed to the Council or Auditor regarding matters under consideration.

I look forward to holding the AGM in Sydney and welcome your participation in the meeting, in person or online.

Scott Reeves FIAA

President

On behalf of Actuaries Institute Council

2. Information for Members

Attendance and Voting at The AGM

In person: You may attend the AGM in person at the date, time and place specified in this Notice.

Online: You may join the AGM online and participate as set out further in this Notice

By proxy: If you would like to appoint a proxy to attend the AGM on your behalf, please refer to the enclosed Proxy Form.

Enquiries

For further information relating to the AGM, please email governance@actuaries.asn.au.

Voting by Proxy

Members who are unable to attend the AGM in person or online may appoint a proxy to vote on their behalf. A proxy does not need to be a Member of the Institute.

To appoint a proxy:

- A proxy appointment must be in writing and signed by the Member
- The proxy appointment must be received by the Institute at least 24 hours before the AGM commences (by 8:30am on Wednesday 6 May 2026)
- Proxy appointments should be sent to governance@actuaries.asn.au or delivered to the Institute office at Level 34, 264 George Street, Sydney 2000

A proxy appointed to vote has the same rights as the Member to speak at the meeting and to vote on all resolutions.

Information about appointment of Proxy

These notes form part of this Notice.

ATTENDANCE AT THE AGM By proxy:

If you would like to appoint a proxy to attend the AGM on your behalf, this can be done by completing and signing the enclosed Proxy Form and sending it to the Company by:

Mail: Level 34, 264 George Street, Sydney NSW 2000 Australia
Email: governance@actuaries.asn.au
In person: Level 34, 264 George Street, Sydney (Monday to Friday, 9:00am – 5:00pm)

IMPORTANT: To be effective, all Proxy Forms must be submitted and received by the Company by no later than 8:30am (AEST) on Wednesday 6 May 2026, being not later than 24 hours before the commencement of the AGM.

If the Proxy Form is signed by the appointing Member's attorney, the authority under which the appointment was signed or a certified copy of the authority must also be provided.

APPOINTING PROXIES

A Member who is entitled to attend and vote at the AGM has a right to appoint a proxy to attend, ask questions and, if applicable, vote at the AGM.

Voting and proxy

- Please note, for general resolutions a show of hands of Voting members and the Chairperson is sufficient to declare whether a resolution is carried or lost. A poll may be demanded by 5 members present in person or by proxy.
- Voting by proxy is only required where the voting proceeds to a poll (refer clause 20.11 of the Constitution).
- Any Voting Member is entitled to appoint a person as proxy to attend and vote on their behalf (as directed or otherwise), subject to section 250A(1) of the Corporations Act 2001 (Cth).

Chair's voting intentions

- If a poll is demanded, the Chair of the Meeting intends to vote all available undirected proxies in favour of the proposed special resolution at Item 2 of the items of business of the Meeting. ACN 000 423 656

Chair as Proxy

You may appoint the Chair of the meeting as your proxy.

If you direct the Chair of the meeting how to vote on an item of business, your vote will be cast in accordance with your direction. If you do not direct the Chair of the meeting how to vote on an item of business, or the Chair of the meeting becomes your proxy by default, then by submitting a proxy/nominee appointment you will be expressly authorising the Chair of the meeting to exercise your votes as an undirected proxy.

3. Business and Resolution

Ordinary Business

Financial Report and Report of Council and Auditor

To receive and consider the Financial Report for the year ended on 31 December 2025 and the Report of the Council and auditor.

Item 1

There is no requirement in the Corporations Act nor the Constitution for Members to vote on, approve or adopt these reports. Members as a whole will have a reasonable opportunity at the AGM to ask questions and make comments on these reports.

The Auditor will also be available to answer questions relating to the conduct of the audit, the Auditor's Report, accounting policies adopted and the independence of the Auditor in relation to the conduct of the audit.

Special Business

Item 2: Appointment of Auditor

Grant Thornton Audit Pty Ltd (ACN 130 913 594) has served as auditor of the Institute since 2022. Following a periodic review, Grant Thornton will resign as auditor at the conclusion of this Annual General Meeting, and the Council recommends the appointment of Pitcher Partners Sydney as auditor in its place.

Grant Thornton has confirmed there are no matters in connection with its resignation that need to be brought to members' attention.

Council Recommendation

The Council unanimously recommends that members vote IN FAVOUR of this resolution.

Resolution

RESOLVED, as an ordinary resolution, that Pitcher Partners Sydney, having been nominated under section 328B of the Corporations Act 2001 (Cth) and having given written consent to act as auditor under section 328A of the Corporations Act 2001 (Cth), be appointed as auditor of the Institute of Actuaries of Australia (ACN 000 423 656) to hold office from the conclusion of this Annual General Meeting until the auditor resigns, is removed or otherwise ceases to hold office in accordance with the Corporations Act 2001 (Cth) at a remuneration to be determined by the Council..

4. Explanatory Notes

This Explanatory Memorandum forms part of this Notice (above) and should be read in conjunction with it.

Financial Reports

The Financial Report, Report of Council and Auditor's Report for the year ended 31 December 2025 will be put before the Meeting. These Reports can be accessed on the Institute's website at actuaries.asn.au. This item does not require a formal resolution and, accordingly, no vote will be held on this item. Members will, however, be given a reasonable opportunity as a whole to ask questions on these Reports, as well as to ask questions and make comments on the management of the Institute during discussion on this item.

Brad Sherringham
Company Secretary
16 March 2026

2026 Annual General Meeting Proxy Form

Appointment of Proxy

I, _____ Member number,
(enter your name and member number above)

of:

(enter your address above)

being a Voting Member of the Institute of Actuaries of Australia (ABN 69 000 423 656) ("Institute"), hereby appoint

(enter the proxy's name or the name of the office held by the proxy (e.g., Chair of the meeting) above)

as my proxy to attend and vote for me at the Annual General Meeting of the Institute to be held on **7 May 2026** and at any adjournment of such meeting.

If the proxy's name is left blank, or my nominated proxy does not attend the meeting, then the Chair of the meeting is appointed as my proxy.

Voting directions

I direct my proxy to vote on my behalf:

	For	Against	Abstain
Special Business Item 2 That Pitcher Partners Sydney, be appointed as auditor of the Institute, at a remuneration to be determined by the Council.			

* Place a cross in the box for whichever option above is applicable. If no explicit election is made, the default election is that the proxy may vote as s/he sees fit.

Signed this _____ day of _____ 2026

.....
(Signature of Voting Member)

The completed Proxy Form must be returned no later than 8.30am on Wednesday, 6 May 2026 to:

if by email: governance@actuaries.asn.au
if by post or in person: Brad Sherringham, Company Secretary
 Actuaries Institute
 Level 34, 264 George Street, Sydney NSW 2000