

Disciplinary Scheme Notice:

Proceedings against three Student Members sitting IFoA Exams

In December 2023, the Institute was notified of breaches in educational assessment regulations by three of its Student Members who were sitting their Foundation examinations through the Institute and Faculty of Actuaries (IFoA). The breaches occurred during on-line examinations held by the IFoA in September 2023.

The Institute was provided with a copy of the letter issued to each student advising them of the outcome of the IFoA's investigation and their finding.

Students 1 and 2

The finding and primary sanction applied by the IFoA against Students 1 and 2 is as follows:

- A.**
- 1. Disqualified from the September 2023 CS1 examination;*
 - 2. Ineligible to sit further IFoA examinations, including CS1 if applicable, from 05/12/2023 to 24 months later (i.e. disqualified from sitting examinations in sessions affected);*
 - 3. ineligible to apply for exemptions or recognition for or in respect of any examinations sat and passed with other awarding bodies over the same period; and*
 - 4. required to take or re-take the Stage 1 Online Professional Awareness course before the 05/12/2025,*

Student 3

In respect of Student 3 the primary finding by the IFoA is as follows:

1. Disqualified from the September 2023 CM2 examination

Institute Action

In accordance with the Disciplinary Scheme Guidance – [Breaches in Educational Assessment Regulations](#) each Member was contacted by the Institute to establish whether they would be lodging an appeal with the IFoA.

Students 1 and 3 failed to respond.

IFoA Appeal by Student 2

Student 2 lodged an appeal with the IFoA. That appeal was unsuccessful.

Comparable Disciplinary Action

For the two Student Members that received a disqualification period of six months or more, the Disciplinary Action applied in accordance with the Disciplinary Scheme Guidance is as follows:

- The comparable disciplinary action for students 1 and 2 is a restriction from sitting any assessment with the Institute for the equivalent period of time, namely 24 months, as specified in the IFoA decision, from the date of the IFoA decision (6 December 2023).
- For the Student 3 who was disqualified from the single exam where the breach occurred, there was no comparable Disciplinary Action that could be applied, but instead it has been recorded on their respective membership records that they had engaged in misconduct

The Convenors determined that a combined Disciplinary Scheme Notice should be published on the Institute's website. The Institute's weekly Bulletin to all Members should refer to the fact that publication of these disciplinary proceedings are available on the Institute's website.

March 2024