2026 Actuarial Hackathon

Participation Guidelines for Not-for-profit organisations

Thank you for choosing to participate in the Actuarial Hackathon. The purpose of the Actuarial Hackathon is to empower volunteer actuaries to use their skills to make a positive impact on society by contributing to a data-related project of a not-for-profit (NFP) organisation. To ensure that we get the best outcome for your organisation, we have put together a summary of guidelines for your reference.

Key dates

2 March	**Your submission of the draft project scope**
During March	Organising Committee works with you to finalise the project scoping document and you provide the first draft of data
20 April	Organising Committee reviews data and provides feedback to finalise the data for volunteer use
8 May	Finalisation of project scoping document and data
18 May	Volunteers provided with problem and contact details distributed
25 May	Signed NDA's returned and data sent to volunteers
From 8 June onwards	**Hackathon commences with a Meet and Greet connecting volunteers and your organisation**
6 July	Midway checkpoint of Hackathon between volunteers and your organisation
24 July	Draft results provided for feedback
3 August	Final results provided

13 August	**Hackathon Showcase:** an event with presentations and Q&A. The Showcase provides an opportunity for teams to present their solution and hear about other NFP challenges and solutions. This event will be in person at the Actuaries Institute in Sydney as well as virtual.

Other information

- Each NFP organisation will be allocated a Hackathon Organising Committee contact and a small group of volunteer actuaries (the project team).
- At the start of the Hackathon
    - A non-disclosure form will be signed by your Hackathon Organising Committee contact and each member of the project team and returned to you.
    - You will sign the final version of the scoping document agreeing that you will only use the results of the Hackathon for the permitted purpose.
    - We will organise a meet and greet event to connect the project team with you. At this event, the project team will have an initial discussion on the details of your project and agree ways of working and expected outcomes.
- During the Hackathon
    - You will ensure the data you provide is appropriately de-identified in accordance with your Privacy Policy.
    - An Organising Committee member will be monitoring and checking in with the progress of the project team. If you have any concerns during the Hackathon, please don't hesitate to reach out to the Organising Committee contact.
    - The project team will organise meetings (as agreed) with you to discuss draft results and address any concerns or feedback.
- After the conclusion of the Hackathon
    - If additional support is required to implement the solutions, this can be negotiated between you and the volunteers outside of the Hackathon.
    - It is expected that ongoing support will be minimal and be within the defined project scope.
- This event is supported by the Actuaries Institute. Any work or advice provided is not necessarily endorsed by either the sponsors, the Actuaries Institute, its members, directors, officers, employees or agents. The sponsors, volunteers, members of the organising committee or the Actuaries Institute accept no responsibility, nor liability, for any action taken in respect of advice given and/or work undertaken. We recommend that your organisation perform your own due diligence before acting on any advice provided to you.